



BITTERROOT GYMNASTICS

736 Cooper Street MISSOULA, MONTANA 59802
Phone (406) 728-4258 bittgym@yahoo.com bittgym.com

IMPORTANT REGISTRATION AND POLICIES INFORMATION: Please read this information before signing the registration form. KEEP this information with your records for future reference. Thank you.

TO REGISTER

1. Complete the registration form. If student is under 18 years old, a legal guardian must sign the ASSUMPTION OF RISK, WAIVER OF LIABILITY, and MEDICAL AUTHORIZATION section.
 2. Please write clearly in the areas provided with blue or black ink.
 3. Pay the non-refundable annual registration fee. (\$35.00 family rate)
 4. Pay the appropriate tuition Fee. The office will calculate the prorated tuition if you are registering after the start of a session. ***This fee is non-refundable.***
 5. Pay the full tuition at the time of registration. Your child's place in class will not be held or guaranteed prior to payment in full. **Payment options:** 1) Mail Registration with Check or Credit Card information to Bitterroot Gymnastics 736 Cooper Street, Missoula, MT 59802. 2) Pay with cash, check, or Credit Card at Front Office.
- Students may attend one *PREVIEW* class before any payments are made. ***THERE ARE NO REFUNDS AND/OR CREDITS FOR MISSED CLASSES.*** Credit cannot be applied for vacation, sickness, missed classes and/or etc.

STUDENT STATUS

BRAND NEW STUDENTS: Sign up anytime!

Our programs run year round – sessions really just indicate payment periods. A new student is encouraged and welcomed to join us at anytime. Our coaches will help decide the appropriate level for your child. As your child progresses they will move up in levels. Once registered, a new student will start following the PRIORITY DUE DATES (PDD) for billing at the start of the next new session.

CURRENT STUDENTS: to keep your spot

Current Students have priority over New Students ONLY if tuition is paid on or before a firm deadline called the **PRIORITY DUE DATE (PDD)**, if payment is not received by the PDD priority status is forfeited and New Students or previous Students can be placed in your students spot. You must PAY TUITION BEFORE or on the PRIORITY DUE DATE (PDD) to keep your class spot reserved. The PDDs for the school year are: Session#1 **No PDD**, Session #2 **Oct 15th**, Session #3 **Dec 23rd**, Session #4 **Feb 18th**, Session #5 **April 22nd**

NEW PAYMENT INFORMATION

We do not invoice and we do not send home reminders. For your convenience we can keep your credit card number on file and automatically charge your credit card on each PDD. If you would like to choose this option please see the front desk or use the form on the back of the registration. It remains YOUR RESPONSIBILITY to know and honor the PDDs throughout the year.

A \$15.00 fee will be charged for each check returned for insufficient funds.

JOINING, MAKE-UPS, ETC.

JOINING a class after the session starts. No problem, as long as there is an opening. Tuition will be prorated to your start date.

MAKE-UP CLASSES are offered. Your tuition pays for a class spot, REGARDLESS OF ATTENDANCE. However, as a courtesy, Bitterroot Gymnastics offers make-up classes, when doing so does not jeopardize the safety and quality of a class. Make-ups are a privilege. We reserve the right to refuse to offer a make-up if we feel it affects safety or lessens the experience of those children who have registered for and paid for that class. We allow TWO make-ups per session. Please schedule a make-up with the office within 2 weeks of absence.

CHANGING classes mid-session can be accommodated if there is room in the class you desire. Please make your request for a class change at the front desk.

DROPPING a class or missing classes. There are NO REFUNDS or credits for dropping a class once a session has started. ONCE A SESSION HAS STARTED YOU ARE IN CLASS FOR THE ENTIRE SESSION regardless of attendance.

PUNCTUALITY PLEA: for the safety of your child, as well as the quality of theirs and other children's class experience, please bring your child on time or early for class! Thank you!

FREQUENTLY ASKED QUESTIONS

Q. Can we join a class after a session has started?

A. Yes, new students are encouraged to begin at any time during the session as long as space permits. Remaining classes will be prorated.

Q. Do you offer any discounts on tuition?

A. Yes, We have two major Discounts:

Family Discount: You only pay the full tuition for your child with the highest tuition, any other siblings receive a 10% discount.

Multiple Class Discount: We have calculated an 18% discount into our quoted prices for any non-team class your child attends 2 or more times per week.

Q. What is the Priority Due Date (PDD)?

A. This is a prescheduled date for Current students when tuition will be due. Current Students **MUST** pay tuition on or before this pre-scheduled date to guarantee their current class spot for the next session, it also gives any class requests priority over new students. This system exists to prevent overloading classes. The PDD is typically 10 days before each session begins.

Q: What is the \$35 annual registration fee for? A: To encourage consistency in attendance over the year. The benefits of any educational program comes from *long term* involvement and our choice to charge an annual registration fee rather than slightly increasing tuition over the year is to encourage consistency. It may help to remind readers that some industries such as martial arts and health clubs opt for *yearly contracts* while others such as academic schools and some dance schools opt for *semester payments*. Our 'soft' approach still allows in/out flexibility for those families who need it for one reason or another.

Q. How often is tuition due?

A. Tuition is due 10 days before the beginning of each session (on or before the PDD). Typically every 8 weeks.

Q. I am a loyal client and forgot to pay tuition by the Priority Due Date (PDD) will I lose my Child's spot in their class?

A. Yes, if you do not pay tuition on or before the PDD your child will be dropped from the class for the next session and the spot could be filled by another student. We do appreciate your loyal business to our gym but we cannot assume you are continuing with class until tuition is paid.

Q. Is a free trail class offered before registering my child and paying tuition?

A. For your convenience we have a PREVIEW policy. If you try a class and are not satisfied you will not be charged for that class. Schedule a PREVIEW class with the Front office.

Q. What should my child wear?

A. Please have your child wear comfortable athletic clothing that is form fitting but not too tight. Leotards are welcomed. For safety, children go barefoot. Children should remove all jewelry and tie shoulder length hair back.

Q. My child has done gymnastics before so I am not sure what class to sign them up for?

A. No problem, call the office and request a placement visit. Our trained coaches will meet with your child to evaluate their skill level and recommend the appropriate class.

Q. What are the Gym's expectations of the parents?

A. We encourage parents to be actively involved in their child's gymnastic experiences. We will give our very best in coaching your child and in return we ask for a few commitments from you.

1) Please remain in the designated observation areas; the gym floor is for registered students only!

2) Pick up and drop off your child in the Gym rather than outside for safety and so you may have the opportunity to read any important information Coaches/Staff have posted, plus we love getting to know our parents.

3) Do the very best to bring your child to class on time! – see our punctuality plea on the first page

4) Do your very best to encourage and be positive with your child, if you have a concern or question please talk with a Director or Coach.

5) DO NOT coach from the sidelines. This creates a struggle both for your child, the other children in the class, and the coach.

Q. How do I find Bitterroot Gymnastics?

A. We are located at 736 Cooper Street in Missoula.

TO GYM FROM ST. PATRICK HOSPITAL:

St. Patrick Hospital
500 West Broadway Street
Missoula, MT 59802

1. On **W. Broadway** when at St. Pats Hospital
2. Turn onto **McCormick St. (go north 4 blocks)**
3. Turn **left** at **Toole Ave (go ½ block)**
4. Take the 1st **right** onto **Holmes St (go 1 block)**
5. **Holmes St** turns **left** and becomes **Cooper St**
Destination will be on the right
Bitterroot Gymnastics Club 736 Cooper Street
Missoula, MT



0.2 mi

154 ft

358 ft

240 ft